

Loughborough Carillon Tower & War Memorial Museum Trust

Claim for expenses. (All claims must be authorised by the chairman)

Name

Address

Private Car Mileage is paid at 45p per mile

Date	Reason for Travel	No of Miles	Total Claim

Other Expenses

Date	Details of Expense	Total Claim

Total Claim

Signed:.....Date.....

Chairman.....

Treasurer cheque date sent